Central Square Central School District
Board of Education

Item G.1
Regular Meeting Minutes
November 17, 2008

Board Members Present:
Richard Cripps
Scott Duggleby, Board President
Stephen Fleury
Randy Hoyt
Robert Martin
Darren Otis (arrived at 7:06 p.m.)
Joe Post (arrived at 6:20 p.m.)
Lori Wood, Board Vice President

Board Members Absent:
Linda House

Administration/Board Officers in Attendance:
Carolyn F. Costello, Superintendent
Kathleen Bartley, Assistant Superintendent for Instruction
Maureen Phippen Ladd, Business Manager
Paul Brissette, Superintendent of Building and Grounds
Jacques Monica, Director of Instructional Technology & Information Systems
Susan DeVaul, District Clerk
Dr. Thomas Douglas, Paul V. Moore High School Principal
Brent Bowden, A. A. Cole Elementary School Principal
Connie Galvan, Central Square Intermediate School Principal
Michael Eiffe, Cleveland Elementary School Principal

Others Present:
David Scrimale, Charles Scrimale, Scrimale & Scrimale CPA, P.C.
Interested staff, and community members

Item A. The meeting was called to order by the Board President Scott Duggleby at **6:06 p.m.**	**Call To Order**
A motion (Cripps/Martin) that the Central Square Central School District Board of Education adjourn to **Executive Session at 6:06 p.m.** for the purpose to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. ***Vote: Unanimous, 6-0, Motion carried unanimously.*** *Board Member Joe Post arrived at 6:20 p.m.* **A motion (Cripps/Martin)** at **7:05 p.m.** for the Board to return to public session. ***Vote: Unanimous, 7 -0, Motion carried unanimously.*** *Board Member Darren Otis arrived at 7:06 p.m.*	**Executive Session**
Item B. The Pledge of Allegiance was recited at **7:09 p.m.**	**Flag Salute**
Item C. Superintendent Costello introduced A. A. Cole Elementary School Principal Brent Bowden. Mr. Bowden welcomed those in attendance and the members of the A. A. Cole Elementary faculty and staff. Brent then introduced PTO Co-Presidents Roxanne Baumbach and Kimberlea Fabianek who presented a Power Point presentation which highlighted the PTO's activities and events. Brent then provided A. A. Cole's NYS assessment data for the 2007-08 school year, and a presentation	**Showcase for** A. A. Cole Elementary School

using the Proneatheon white board system that is used in classrooms. At the conclusion of the demonstration, fourth grade student Ilario Romano addressed the Board describing how he uses the Proneatheon white board system in his daily studies at Cole.	A. A. Cole Elementary School Continued
Item E. (This portion of the meeting was moved forward in the agenda.) Superintendent Costello began by stating it was her pleasure to celebrate the success of the Redhawk Regiment Field Band with those in attendance. The Superintendent shared correspondence from Senator Aubertine, a Citation from Assemblyman Dave Townsend and a Proclamation from the Town of Hastings Town Board. The Superintendent shared that her office has been in contact with Assemblyman Townsend's office regarding honoring the Field Band in Albany after the first of the year. The Superintendent then introduced Field Band Director Ron Haldeman; Drum Majors Don Tyson and Dillan Mueller formally ushered in the Governor's Cup and Gold plaque and presented them to the Board of Education and Superintendent. Ron shared an email from Oswego County Legislator Fred Beardsley that stated he will be recognizing the accomplishments of the Regiment at a meeting of the Oswego County Legislature on December 11. A DVD recording was then played of the Championship performance. The Superintendent then asked members of the Redhawk Regiment and Field Band staff that were present to please stand and be recognized. President Duggleby then announced a recess to break for a brief reception. *The meeting was in recess from 7:50 – 8:05 p.m.*	**Celebrating Success**
Item F. No agenda changes were received.	**Agenda Change**
Item H.1 (This portion of the meeting was moved forward in the agenda.) President Duggleby introduced Diane Tallents, Subject Area Specialist for Business/Family and Consumer Science and Career Development. Mrs. Tallents introduced Paul V. Moore High School DECA students Sabastian Notaro and Katie Todd who provided a presentation regarding financial literacy. The main focus of their presentation was "How can we assure that our students are prepared for the new dynamics of banking, credit, and investing?" Sabastian and Katie thanked Board Member Randy Hoyt for his support in helping to educate students about the importance of being financially literate by being a guest speaker at last months DECA meeting. (A copy of the presentation handout that was presented to the Board of Education regarding Financial Literacy can be found in the District Clerks supplemental file.) **Item H.2** Dave Scrimale from the auditing firm of Scrimale and Scrimale, CPA, P.C. presented the 2008-2009 Independent Audit Report. Dave reviewed the Financial Statements, Executive Summary and Management letter with the Board of Education. He highlighted specific information regarding budgetary trends and spoke about what lies ahead for the Central Square School District. (A copy of the Financial Statements, Executive Summary, and Management letter that were presented to the Board of Education can be found in the District Clerks supplemental file.)	**Reports to the Board** DECA Presentation

Item D. A blue card was submitted by Mrs. Linda Meredith, CSTA President. Mrs. Meredith addressed the Board reading a prepared statement regarding the CSTA contract negotiations. A brief discussion took place between Linda Meredith and the Board. A blue card was submitted by Mr. Joe Barbera, CSTA Vice-President but he opted not to speak. (A copy of Mrs. Linda Meredith's prepared statement that was read to the Board of Education can be found in the District Clerks supplemental file.)	**Open Forum**
Item G. A motion (Hoyt/Wood) that the Central Square Central School District Board of Education hereby approves the Consent Agenda**.** ***Vote: 8 Yes, 0 No, Motion carried.*** **1. Approval of Minutes** from ***November 17, 2008*** Regular Board Meeting **2. Approval of Monthly Bills** **3. Approval of Treasurer's Report** **4. Approval of Instructional/Non-Instructional Appointments, Tenure, Transfers, Resignations, Leaves of Absence, Suspensions, Terminations and Substitutes:** **Appointments** a. Approved the appointment of **Donald Berthod,** Custodial Worker at Brewerton Elementary School, effective November 5, 2008. Donald has completed his probationary period and is now on contract. b. Approved the transfer of **Darlene Glahn,** 1:1 Teaching Assistant at Central Square Intermediate School, effective September 3, 2008. Darlene transferred from her position at Central Square Middle School, due to her student leaving the district, to a position at Central Square Intermediate which was created at the October 14, 2008 Board of Education meeting. c. Approved the probationary appointment of **Michael Harwood,** 1:1 Teaching Assistant at Brewerton Elementary School, effective November 18, 2008. Michael is filling a new position at Brewerton Elementary School which was created at the October 14, 2008 Board of Education meeting. d. Approved the extra duty assignment appointment of **Amy Burns,** Systems Operator at Hastings-Mallory Elementary School, effective November 18, 2008 for the 2008-2009 school year. Amy is replacing Julie Valentine due to her resignation. e. Approved the substitute appointment of **Sean Noel**, Elementary Education (Grade-UPK) Teacher at Millard Hawk Primary School, effective October 20, 2008 through approximately February 2, 2009. Sean is substituting for Jennifer Kandt due to her leave of absence. f. Approved the substitute appointment of **Erica Walton**, Elementary Education (Grade 6 ELA) Teacher at Central Square Middle School, effective October 31, 2008 through approximately February 11, 2009. Erica is substituting for Jennifer Randesi due to her leave of absence. g. Approved the substitute appointment of **Mary Lou Winks**, Foreign Language (Spanish) Teacher at Central Square Middle School, effective approximately January 5, 2009 through March 20, 2009. Mary Lou is substituting for Amy	**Consent Agenda** Meeting Minutes Monthly Bills Treasurer's Report Personnel

Personnel continued

Carrillos due to her leave of absence.

h. Approved the individuals listed for **Extra Duty Appointments/Resignations** for the 2008-2009 school year.

i. Approved the individuals listed as **Service Providers** for the 2008-2009 school year, effective November 18, 2008.

j. Approved the individuals listed for **Student/Practicum/Field Placement Teachers** for the 2008-2009 school year.

k. Approved the recommendation for tenure of **Concetta Galvan,** Elementary Principal at Central Square Intermediate School, effective January 3, 2009.

l. Approved the recommendation for tenure of **Teresa Ross,** Assistant Principal at Paul V. Moore High School, effective January 11, 2009.

Approval of Resignations, Leaves of Absence, Suspensions, and Terminations

m. Approved the Family and Medical Leave for **Marie Eldred,** Personnel Assistant at the Education Center, effective October 14, 2008, until further notice.

n. Accepted the resignation of **Florence Johnson**, PT Food Service Helper at Cleveland Elementary School, effective October 31, 2008.

o. Accepted the resignation of **Donald Berthod**, Maintenance Worker at the Maintenance Center, effective November 4, 2008 (end of day). Donald is resigning from his Maintenance Worker position due to passing his Custodial Worker probationary period

p. Accepted the resignation of **Julie Valentine**, Teaching Assistant at Hastings-Mallory Elementary School, effective October 24, 2008 (end of day). Julie is resigning from her Teaching Assistant position due to accepting a position outside of the district.

q. Accepted the resignation of **Julie Valentine**, Systems Operator at Hastings-Mallory Elementary School, effective November 17, 2008 (end of day). Julie is resigning from her Systems Operator position due to accepting a position outside of the district.

r. Accepted the resignation of **Janice Tuff**, Teaching Assistant at AA Cole Elementary School, effective October 31, 2008 (end of day).

s. Approved the Family and Medical Leave for **Katherine McGowan,** Special Education Teacher at Paul V. Moore High School, effective September 29, 2008, through October 16, 2008.

t. Approved the Family and Medical Leave and child-rearing leave for **Martha Carnes,** Special Education Teacher at Paul V. Moore High School, effective approximately January 14, 2009, through June 25, 2009 (pending birth of child).

u. Accepted the retirement of **Joann Dawley**, Occupation Therapist at Hastings-Mallory Elementary/Central Square Intermediate/Central Square Middle School, effective January 1, 2009. Joanne is retiring from her position after 10.5 years of service with the District

v. Approved the extension of child-rearing leave for **Maria Prattico,** Library/Media Specialist at Brewerton Elementary School/Cleveland Elementary School, effective February 2, 2009, through June 25, 2009 (end of

second semester). w. Approved the extension of child-rearing leave for **Rose Cruceta,** Elementary Education (Grade 3) Teacher at Hastings-Mallory Elementary School, effective February 2, 2009, through June 25, 2009 (end of second semester).	Personnel continued
<u>SUBSTITUTE, TUTOR, OR STUDENT TEACHER LIST</u> x. Approved the additions to the list of **Non-Instructional Substitutes** for 2008-2009 school year, effective November 18, 2008. y. Approved the additions to the list of **Substitute Teacher Additions** for the 2008-2009 school year, effective November 18, 2008.	
<u>ELIMINATION/CREATION OF POSITIONS</u> z. To approve the creation of a **1:1 Teaching Assistant** position at Millard Hawk Primary School, effective November 18, 2008.	
5. Approval of Recommendations from the Committee on Special Education and the Pre-School Committee on Special Education	Special Education
6. Approval to Dispose of Surplus/Obsolete Property	Disposal Request
Item I.1 Approval of Overnight Student Trips **(a)** (Debbie Ashmore, Social Studies Subject Area Specialist and Theodora Vickery, Social Studies teacher at Paul V. Moore High School are requesting an Overnight Student Trip to Washington, D.C. If approved, this trip would involve approximately 40 Paul V. Moore High School AP U.S. History and AP U.S. Government students. The students and their chaperones, Debbie Ashmore, Theodora Vickery and one administrator from Paul V. Moore will leave on Monday, January 19, 2009 and return on Tuesday, January 20, 2009. The students will attend the inauguration of the President of the United States. The cost to the district will be for substitute personnel totaling $140.00.) **A motion (Fleury/Martin)** that the Central Square Central School District Board of Education hereby approves an Overnight Student Trip to Washington, D.C. This trip would involve approximately 40 Paul V. Moore High School AP U.S. History and AP U.S. Government students. The students and their chaperones, Debbie Ashmore, Theodora Vickery and one administrator from Paul V. Moore will leave on Monday, January 19, 2009 and return on Tuesday, January 20, 2009. The students will attend the inauguration of the President of the United States. The cost to the district will be for substitute personnel totaling $140.00. **(b)** (Jen Smolnik, Varsity Cheerleading Coach is requesting an Overnight Student Trip to Niagara Falls, Ontario. If approved, this trip would involve 17 members of the Paul V. Moore High School Varsity Cheerleading Squad. The students and their chaperones, Varsity Coach Smolnik, JV Coach Kari Kimpland, and parents of cheerleaders will leave on Friday, December 5, 2008 and return on Sunday, December 7, 2008. The Cheerleading Squad will participate in the 25th Annual Festival of Lights Cheerleading Championship Competition. The cost to the district will be for transportation totaling $240.00.) **A motion (Fleury/Martin)** that the Central Square Central School District Board of	**<u>Items for Discussion & Action</u>** Approval of Overnight Student Trips

Education hereby approves an Overnight Student Trip to Niagara Falls, Ontario. This trip would involve 17 members of the Paul V. Moore High School Varsity Cheerleading Squad. The students and their chaperones, Varsity Coach Smolnik, JV Coach Kari Kimpland, and parents of cheerleaders will leave on Friday, December 5, 2008 and return on Sunday, December 7, 2008. The Cheerleading Squad will participate in the 25th Annual Festival of Lights Cheerleading Championship Competition. The cost to the district will be for transportation totaling $240.00.	Approval of Overnight Student Trips Continued
Item I.2 Textbook Approval (The Technology Department at Paul V. Moore High School requested Board approval to purchase a textbook titled **Modern Automotive Technology, 7th Edition**. This textbook will be utilized in the Transportation Land course for students in grades 9-12 at Paul V. Moore High School. **A motion (Fleury/Martin)** that the Central Square Central School District Board of Education hereby approves the purchase of the textbook titled **Modern Automotive Technology, 7th Edition**.	Approval of Textbook Purchase
Item I.3 Approval to Participate in Section III Varsity Hockey (John Wells, Director of Health, Physical Education and Athletics requested approval for the participation of Central Square School District students in Section III Combination Hockey Team. The combination of schools participation is similar to the 2007-08 season. The 2008-09 season will include Central Square (host team), Phoenix, East Syracuse-Minoa, Bishop Grimes and Cato-Meridian.) **A motion (Fleury/Martin)** that the Central Square Central School District Board of Education hereby approves the participation of Section III Varsity Hockey.	Approval of Participation in Section III Varsity Hockey
I.4 Authorize the Superintendent to Approve Substitute Personnel for Custodial and Transportation Departments (The Superintendent requested the authority to hire substitute personnel for the Custodial and Transportation Department's pending Board approval.) **A motion (Fleury/Martin)** that the Central Square Central School District Board of Education hereby authorizes the Superintendent to hire substitute personnel for the Custodial and Transportation Departments pending Board approval. ***Vote: 7 Yes, 0 No, 1 Abstain, Motion carried.***	Authorize Superintendent to Hire Substitute Personnel
Item J. S. Duggleby provided Board of Education Members with a copy of the Year to Date Budget report. This report was generated through the new Finance Manager System that the Business Office has been using since August. Scott informed Board Members that this report will be provided monthly with each Board packet. A brief discussion took place regarding the new report. (A copy of the Year to Date Budget Report that was provided to the Board of Education can be found in the District Clerks supplemental file.)	**Board Forum**

A motion (Post/Martin) that the Central Square Central School District Board of Education adjourn to **Executive Session at 8:55 p.m.** for the purpose to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. ***Vote: Unanimous, 8-0, Motion carried unanimously.***	**Executive Session**
Item K. **A motion (Otis/Martin)** to adjourn the meeting at 9:45 p.m. ***Vote: Unanimous, 8-0, Motion carried unanimously.***	**Adjournment**

Respectfully Submitted,

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Susan DeVaul, District Clerk